

Action Plans

APPENDIX SIX

ACTIONS MUST BE 'SMART'

Specific, Measurable, Achievable, Realistic and Time bound

Key

CLOSED ACTION/Risk

Risk ID	Risk Title	Action Owner	Accept, Contingency, Transfer, Reduce or Avoid	Details of Action	Key Milestones	Milestone Delivery Date	%Action Complete	Date Reviewed
1	Mandatory requirement to replace older licensed vehicles	JA	A	Plan to reduce emissions in City and improve vehicle safety by seeking implementation of Vehicle Age limits	To commence from 01.01.2016	01.01.16	100%	08.07.13
2	Economy	JA	A	Current economic climate is detrimental to taxi / private hire trade - requirement to replace existing older vehicle may be seen as not taking this risk in to account	Economic forecast is not good, number of licence holders increasing as need for additional income grows in light of job cuts and pay freezes	01.01.16	100%	08.07.13
3	Consultation	JA	A	Ensure messages & publicity are clear on why such a regulation is required through Public Involvement Brief to Board	This was done prior to consultation	n/a	0%	08.07.13
4	Negative response to consultation	JA	A	Trade in general were not concerned with new licence upper age limit, but concerned with 8 year renewal upper age limit - this is resolved through recommendation of GPL Committee	Direction required from Board if this new recommendation will allow for sensible introduction of age limits	11.09.13	0%	08.07.13
5	Law Commission	JA	A	Law Commission are currently seeking to reform the laws and regulations relating to Taxi and Private Hire	It is possible that any policy decision taken by the Council now may be considered void upon the implementation of the decisions made by Government to the Law Commission proposed reforms (draft Bill expected end of 2013 / early 2014)	01.01.16	0%	08.07.13

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6	Reputation of Council	JA	A	All of the above listed risks represent potential damage to Council reputation and alienation of the Taxi and Private Hire trade if a mandatory decision is taken before the the Law Commission proposals are ratified.	CEB may feel it is prudent to allow National Standards for licensed vehicles that would be set by Secretary of State if Law Commission proposals become a reality to be set, rather than risk implementing own policy whilst trade are aware of the Law Commission reforms.	01.01.16	100%	08.07.13
7	Council Vision	JA	A	The Council may feel that a modernisation of licensed vehicles would enhance the image and clean air of Oxford and promote public and driver safety	Any improvement to pollution levels, and more modern fleet would represent a better image of Oxford and improve the reputation of the trade	01.01.16	100%	08.07.13
8	Compliance Testing	JA	A	Emission Testing is part of the Certificate of Compliance Test all licensed vehicles must undertake every 6 months	CEB may wish to promote lower emissions and stricter checks on vehicles by looking to implement 3 Tests per annum for older vehicles, putting more responsibility on owners to maintain higher and more frequent levels of compliance.	01.01.16	100%	08.07.13